

**Crystal Springs Recreational Center**  
**Rental Policies/Request/Agreement**

Thank you for inquiring about renting the clubhouse at Crystal Springs. Please review Section 6 of the Rec Center Membership Handbook for specific detail about renting the Crystal Springs clubhouse. The handbook can be found on the Crystal Springs website at [www.crystalsprings.club](http://www.crystalsprings.club) under the documents tab.

Below is a rental request and agreement that will need to be signed and scanned/emailed to management at [manager@crystalsprings.club](mailto:manager@crystalsprings.club) and upon approval will require a \$250 holding deposit if you are a Rec Center Member. An additional \$250 fee will be required if you are not a Rec Center member. Payment can be made online at [www.crystalsprings.club](http://www.crystalsprings.club).

**REQUEST**

HOMEOWNER NAME: \_\_\_\_\_

HOMEOWNER ADDRESS: \_\_\_\_\_

REQUESTED RENTAL DATES: 1<sup>st</sup> Request - \_\_\_\_\_ 2<sup>nd</sup> Request \_\_\_\_\_

PURPOSE OF USE: \_\_\_\_\_

**AGREEMENT**

Rec Center Renter acknowledges that they have read Section 6 of the Crystal Springs Rec Center Membership Rules in reference to Clubhouse Rental Policies and agrees to all terms and further agrees that the clubhouse will be returned in the same condition at the end of the rental. Rec Center Renter is placing a \$250 holding deposit to reserve the clubhouse for the requested date listed above and upon acceptance understands that the holding deposit becomes non-refundable if canceled within 7 days of confirmed clubhouse rental date. On the date of rental the holding deposit will convert to a security deposit to protect the premises against any damages that may occur. Upon vacating Rec Center Renter agrees to the terms set forth in Section 6 in regards to cleaning the clubhouse and after inspecting the clubhouse management will return the deposit less any damages within 5 business days.

Confirmed clubhouse rental date is: \_\_\_\_\_.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date written.

\_\_\_\_\_  
Rec Center Renter Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Crystal Springs Management

Date \_\_\_\_\_